



[THE
STATE ARCHIVES
IN 2017]

[FACTS
& FIGURES]

Introduction

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Introduction

For every organisation, annual statistics are of key importance. They make things clear and show in a transparent manner how the organisation has carried out its missions and activities in the past year. Annual data are a tool for those in charge to give account to the governing bodies and can be used to shape policies. Which fields show progress and which aspects are in regression? Which conclusions must therefore be drawn with regard to the use of personnel and means? Annual statistics are particularly useful for developing a strategic vision for the institution.

For its Facts & Figures 2017, the State Archives has decided to opt for a new concept, not only regarding form but also and above all in terms of content. After evaluation, it turned out that our data collection and processing needed an overhaul. A workgroup was set up that is composed of representatives of the four operational directorates, the central directorate and the support services.

What's new?

- ✓ Based on the conclusions of the workgroup, the decision was taken to use a new and simplified Excel file model for data collection as of 2017, and to let the repositories and services of the State Archives provide annual data instead of monthly data.
- ✓ Each year, archive accretions are measured at institution level (national), but until 2016 the schemes for monitoring accretions were different in Flanders, Wallonia and Brussels (regional). Since 2017, accretions are monitored in a unified manner.
- ✓ In the new data collection model, the services must provide only those data that are actually published in the annual report, which significantly increases efficiency.
- ✓ Since 2017, the Excel files in which the annual data is collected are available in a shared folder on the RM server of the State Archives. The main goal to avoid unnecessary exchanges of files and data via e-mail.

As a new data collection model was implemented in 2017, it may not be possible to compare every item of the Facts & Figures 2017 with the data from 2016: this issue resolves itself as from 2018.

2017 - The one page

		2017	2016
Personnel*	Personnel Members	273	264
	Full Time Equivalents (FTE)	244	238
Volunteers	Volunteers	183	/
	Number of work hours (online work not included)	26,711	/
Archive acquisitions	linear metres	8,693	12,188
Analogical archives managed (cumulated)	linear metres	336,538	327,845
Archives described	linear metres of described archives	12,314	4,861
Archives supervision	Inspection visits	986	593
	Disposal lists published	12	21
	Linear metres of archives approved for destruction	34,321	27,106
Archives & Library: digitised files (cumulated)**	Number of digital files	21,945 025	17,928 412
	Terabytes of digital files	318	253
Search engines	Search persons - number of names listed	31,361,009	30,198,770
	Sarch archives - number of digital finding aids	10,593	10,156
Archives described via ABS-Archeion (cumulated)	Archive blocks	26,708	26,518
	Archive units	11,605,151	11,163,790
	Finding Aids	24,934	24,305
	Archive producers	38,714	38,199
Reader cards		4,625	4,690
Work visits to the reading room		31,969	35,066
Number of archive documents charged out in reading room		168,018	177,373
Publications (print shop of National Archives)	Number of publications	134	134
	Number of pages published ***	13,226	12,838
www.arch.be	Unique visitors	260,092	226,090
	Pages viewed	1,168,900	1,049,853
search.arch.be	Unique visitors	603,865	591,217
	Pages viewed	74,632,230	94,947,092
www.cegesoma.be	Unique visitors	31,485	27,038
	Pages viewed	173,857	150,964
Facebook pages	Pages liked (cumulated)	9,484	8,124
Newsletters	Subscribers (cumulated)	14,555	14,324
YouTube	Videos viewed (cumulated)	37,009	26,334

* Except persons with special work status, for example those employed via a non-profit organisation.

** Total number of images stored on the State Archives servers. Not all images can be accessed online.

*** Except e-books.

Collection management

Archives

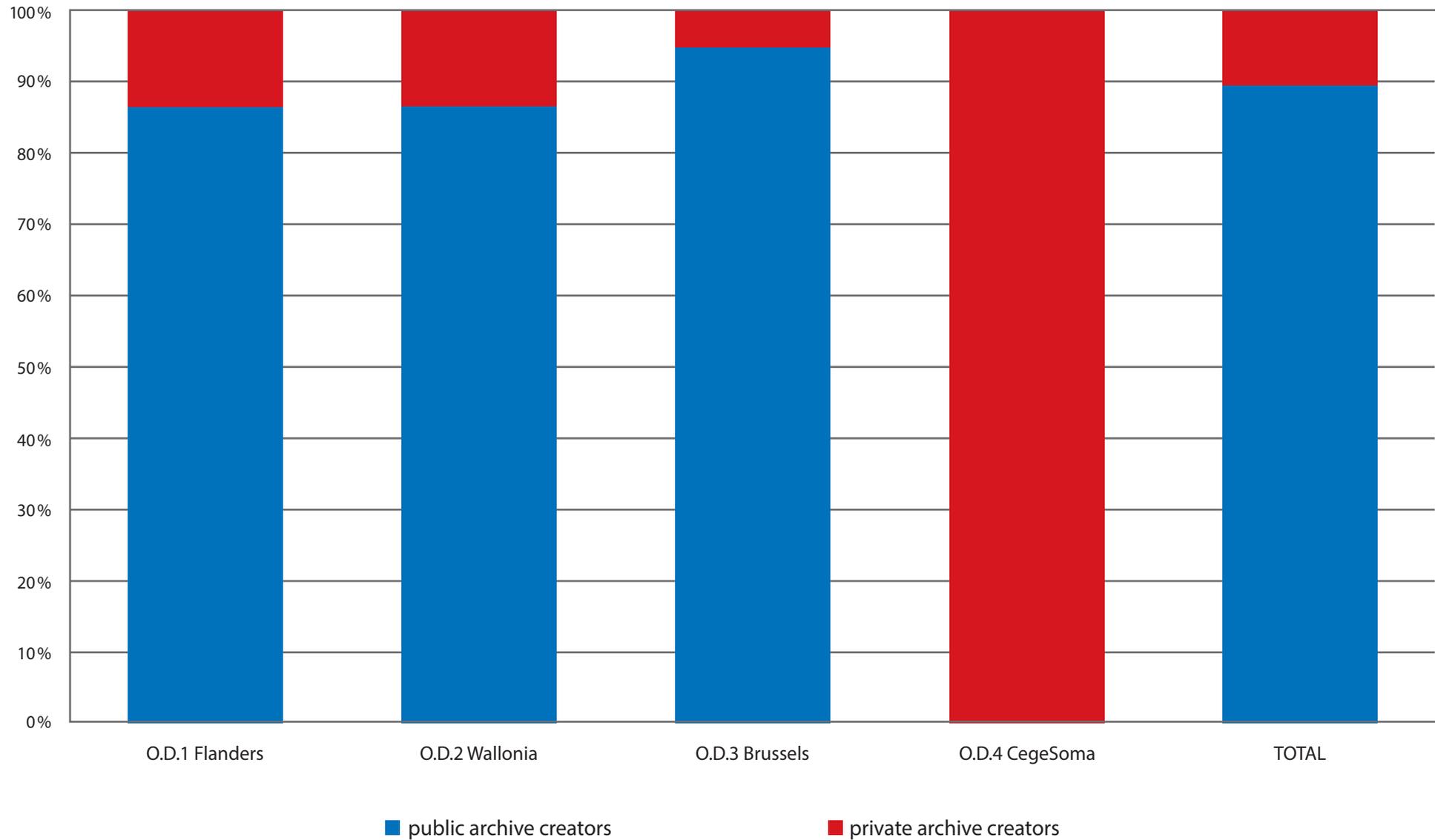
ACQUISITIONS PER ARCHIVES REPOSITORY (IN LINEAR METRES)	2017	2016
O.D. 1 - State Archives in Flanders	2,867	3,860
Antwerp - Beveren	461	474
Bruges	267	520
Ghent	802	1,558
Hasselt	455	319
Kortrijk	212	99
Leuven	670	891
O.D. 2 - State Archives in Wallonia	2,155	4,450
Arlon	58	808
Liège	326	834
Louvain-la-Neuve	316	526
Mons	521	1,035
Namur	547	938
Saint-Hubert	44	216
Tournai	231	34
Eupen	113	59
O.D. 3 - State Archives in Brussels	3,641	3,819
NAB - Section 4 + 5	1,692	1,576
NAB 2	1,607	2,028
Archives of the Royal Palace	29	32
State Archives in Brussels	314	183
O.D. 4 - CegeSoma	29	59
TOTAL ACCRUAL	8,693	12,188
TOTAL OF MANAGED ARCHIVES	336,538	327,845



ANALYSIS OF ACCRUAL	O.D.1 - Flanders	O.D.2 - Wallonia	O.D.3 - Brussels	O.D.4 - CegeSoma	TOTAL 2017
Public archive producers	2,471	1,848	3,448	0	7,767
Legal deposit	2,329	1,677	3,448	0	7,455
Deposit	134	165	0	0	299
Restitution	8	6	0	0	14
Private archive producers	386	307	193	29	915
Deposit	288	72	0	0	361
Donation	98	234	193	29	554
Acquisition	0	0	0	0	0
Public-sector archives until 1795	21	1	0	0	22
Public-sector archives from 1795	2,224	1,638	3,419	0	7,281
Courts and tribunals	1,086	419	1,400	0	2,904
Central departments of national/federal government	99	0	1,383	0	1,483
Central departments of community and regional governments	0	0	0	0	0
External services and public institutions of federal government	941	719	635	0	2,296
External services and public institutions of federated entities	0	20	0	0	20
Provinces	11	365	0	0	376
Regional and supra-local administrations	10	22	0	0	32
Municipalities and local administrations	77	94	0	0	170
Notarial archives	234	195	29	0	459
Archives from private organisations	378	279	193	29	880
Church organisations	265	32	0	0	297
Private organisations, associations, businesses	101	120	161	20	402
Families and private individuals	12	127	33	9	180
Collections	10	41	0	0	51
Church registers (and repertories) + Civil status registers (and tables)	4	5	0	0	9
Other document collections	6	36	0	0	42
TOTAL 2017	2,867	2,155	3,641	29	8,693

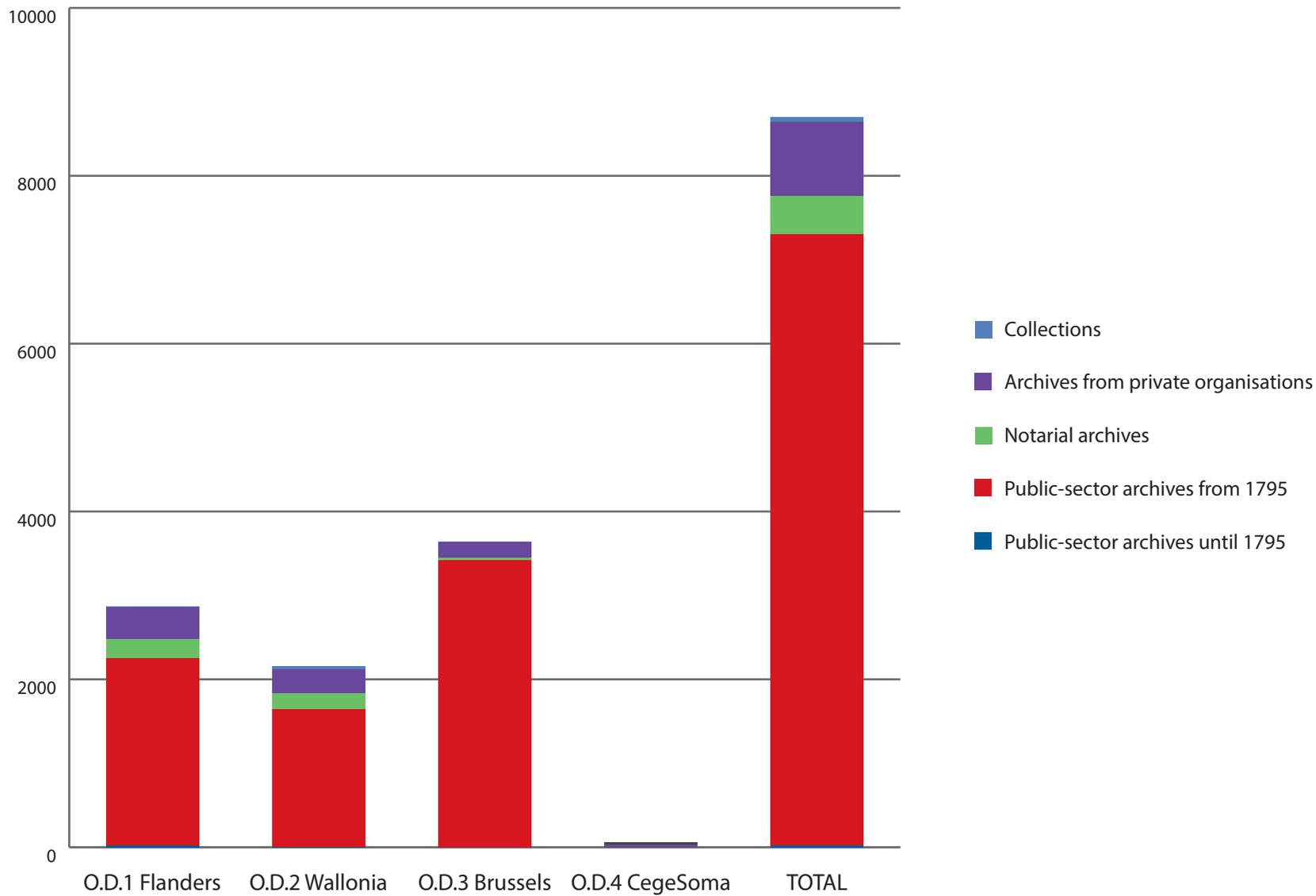
Archive accretions

Public/Private



Archive accretions

Type of accretion



ARCHIVAL DESCRIPTION	Described archives in linear metres	Online finding aids
O.D. 1 - State Archives in Flanders	2,056	495
Antwerp - Beveren	828	212
Bruges	64	26
Ghent	646	105
Hasselt	411	34
Kortrijk	37	13
Leuven	71	105
O.D. 2 - State Archives in Wallonia	1,505	87
Arlon	174	0
Liège	32	87
Louvain-la-Neuve	260	0
Mons	817	0
Namur	172	0
Saint-Hubert	11	0
Tournai	0	0
Eupen	39	0
O.D. 3 - State Archives in Brussels	8,722*	38
NAB - Section 4	69	0
NAB - Section 5	571	11
NAB 2	8,000	0
Archives of the Royal Palace	41	9
State Archives in Brussels	42	18
O.D. 4 - CegeSoma	30	6
TOTAL 2017	12,314	626
TOTAL 2016	4,861	/

* This remarkably high figure is due to the transfer of the archives of the Military Court from the Palace of Justice, more precisely the transfer of the file system that made a large volume of archives accessible all at once.



PRESERVATION	(Re-)packaged archives (linear metres)	Restorations carried out internally*	Restorations carried out externally (number of items); NAB restorations not included
O.D. 1 - State Archives in Flanders	2,360	n/a	120
Antwerp - Beveren	327		0
Bruges	291		102
Ghent	599		0
Hasselt	100		5
Kortrijk	218		12
Leuven	825		1
O.D. 2 - State Archives in Wallonia	2,251	n/a	6,873**
Arlon	120		0
Liège	152		6,354
Louvain-la-Neuve	45		0
Mons	1,463		4
Namur	315		221
Saint-Hubert	127		0
Tournai	0		0
Eupen	29		294
O.D. 3 - State Archives in Brussels	2,273	592	0
NAB - Section 4	421	592	0
NAB - Section 5	904	n/a	0
NAB 2	747	n/a	0
Archives of the Royal Palace	80	n/a	0
State Archives in Brussels	121	n/a	0
O.D. 4 - CegeSoma	112	n/a	0
TOTAL 2017	6,997	592	6,993

* Carried out by the restoration workshop of the National Archives.

** Restorations through external funding (Fonds David-Constant, King Baudouin Foundation & Fonds Baillet-Latour).

Library

COLLECTION MANAGEMENT : LIBRARY	Increase in volumes (title = volume)	Increase in linear metres	Current magazine subscriptions
O.D. 1 - State Archives in Flanders	1,025	15	143
Antwerp - Beveren	31	2	34
Bruges	72	1	11
Ghent	55	3	4
Hasselt	195	4	28
Kortrijk	261	2	63
Leuven	411	4	3
O.D. 2 - State Archives in Wallonia	3,646	52	6
Arlon	785	10	0
Liège	143	17	6
Louvain-la-Neuve	11	0	0
Mons	59	1	0
Namur	472	5	0
Saint-Hubert	0	0	0
Tournai	0	0	0
Eupen	2,176	20	0
O.D. 3 - State Archives in Brussels	898	10	180
Central library of the NAB	500	5	177
NAB 2	20	2	0
Archives of the Royal Palace	352	3	3
State Archives in Brussels	26	0	0
O.D. 4 - CegeSoma	921	20	116
TOTAL 2017	6,490	97	445

Archives supervision & advice

PARTNER OF ARCHIVE PRODUCERS	Number of inspection activities/visits to archive producers (unit: half workday)	Published disposal lists	Number of linear metres of archives whose destruction was authorised
Section Archives Supervision & Advice	230	12	8,028
O.D. 1 - State Archives in Flanders	152	n/a	17,041
Antwerp - Beveren	5		4,895
Bruges	15		3,740
Ghent	80		4,954
Hasselt	23		676
Kortrijk	15		935
Leuven	14		1,842
O.D. 2 - State Archives in Wallonia	308	n/a	5,641
Arlon	156		59
Liège	27		1,829
Louvain-la-Neuve	40		358
Mons	34		804
Namur	37		1,454
Saint-Hubert	1		62
Tournai	0		1,075
Eupen	13		0
O.D. 3 - State Archives in Brussels	296	n/a	3,611
NAB - Section 4	4		0
NAB - Section 5	10		0
NAB 2	225		0
Archives of the Royal Palace	0		0
State Archives in Brussels	57		3,611
O.D. 4 - CegeSoma	0	n/a	0
TOTAL 2017	986	12	34,321
TOTAL 2016	593	21	27,106

DIGITATION PER STATE ARCHIVES REPOSITORY	Number of scans on demand	Number of scans for own use (service/project)
O.D. 1 - State Archives in Flanders	44,837	64,919
Antwerp - Beveren	2,310	50
Bruges	8,497	0
Ghent	17,436	0
Hasselt	5,416	28,677
Kortrijk	2,938	0
Leuven	8,240	36,192
O.D. 2 - State Archives in Wallonia	22,722	38,566
Arlon	0	0
Liège	12,493	4,245
Louvain-la-Neuve	1,545	0
Mons	1,204	0
Namur	6,293	9,312
Saint-Hubert	209	2,638
Tournai	200	0
Eupen	778	22,371
O.D. 3 - State Archives in Brussels	43,689	110,324
NAB - Section 4	29,027	0
NAB - Section 5	0	24,000
NAB 2	5,576	86,324
Archives of the Royal Palace	0	0
State Archives in Brussels	9,086	0
O.D. 4 - CegeSoma	1,474	47,293
TOTAL 2017	112,722	261,102

Service to the Public

READERS AND READING ROOM ATTENDANCE	Number of reader cards sold/ individual visits	Number of work visits in a reading room	Number of archival items charged out in reading room	CegeSoma : number of press clippings/magazines/library items charged out
O.D. 1 - State Archives in Flanders	1,732	14,862	92,903	
Antwerp - Beveren	367	2,552	24,954	
Bruges	274	3,118	19,777	
Ghent	446	2,311	27,409	
Hasselt	184	968	6,513	
Kortrijk	165	1,790	6,847	
Leuven	296	4,123	7,403	
O.D. 2 - State Archives in Wallonia	1,495	11,125	38,316	
Arlon	242	1,992	4,160	
Liège	413	3,607	15,340	
Louvain-la-Neuve	164	835	1,963	
Mons	252	1,963	5,181	
Namur	164	1,167	5,599	
Saint-Hubert	91	593	2,337	
Tournai	83	428	2,360	
Eupen	86	540	1,376	
O.D. 3 - State Archives in Brussels	1,217	5,211	35,491	
NAB: Sections 4 + 5	822	3,284	26,317	
NAB 2	166	633	4,500	
Archive of the Royal Palace	89	203	1,515	
State Archives in Brussels	140	1,091	3,159	
O.D. 4 - CegeSoma	181	771	1,308	1,218
TOTAL 2017	4,625	31,969	168,018	
TOTAL 2016	4,690	35,066	177,373	

SCIENTIFIC SERVICE TO THE PUBLIC	Number of expert questions
O.D. 1 - State Archives in Flanders	9,783
Antwerp - Beveren	4,780
Bruges	1,031
Ghent	2,725
Hasselt	617
Kortrijk	374
Leuven	256
O.D. 2 - State Archives in Wallonia	7,599
Arlon	745
Liège	2,783
Louvain-la-Neuve	403
Mons	815
Namur	920
Saint-Hubert	1,163
Tournai	449
Eupen	321
O.D. 3 - State Archives in Brussels	3,544
NAB - Section 4	0
NAB - Section 5	1,622
NAB 2	450
Archives of the Royal Palace	1,100
State Archives in Brussels	372
O.D. 4 - CegeSoma	870
TOTAL 2017	21,796



PUBLIC SCIENTIFIC ACTIVITIES (conferences, colloquia, workshops, book presentations, presentations, ...)	Number of activities	Number of participants
O.D. 1 - State Archives in Flanders	22	623
Antwerp - Beveren	3	85
Bruges	1	20
Ghent	4	112
Hasselt	7	83
Kortrijk	2	75
Leuven	5	248
O.D. 2 - State Archives in Wallonia	14	427
Arlon	2	44
Liège	0	0
Louvain-la-Neuve	0	0
Mons	1	15
Namur	9	362
Saint-Hubert	2	6
Tournai	0	0
Eupen	0	0
O.D. 3 - State Archives in Brussels	1	20
NAB - Section 4	0	0
NAB - Section 5	0	0
NAB 2	1	20
Archives of the Royal Palace	0	0
State Archives in Brussels	0	0
O.D. 4 - CegeSoma	26	1,636
TOTAL 2017	63	2,706

(VIRTUAL) EXHIBITIONS	Exhibitions in situ		Virtual exhibitions		
	Number of exhibitions	Number of visitors	Number of visitors	Number of visits	Number of pages viewed
O.D. 1 - State Archives in Flanders	0	0	0	0	0
O.D. 2 - State Archives in Wallonia	8	2,099	0	0	0
O.D. 3 - State Archives in Brussels	0	0	0	0	0
O.D. 4 - CegeSoma	1	4,000	21,325	29,690	151,845
TOTAL 2017	9	6,099	21,325	29,690	151,845



GUIDED TOURS	Number of guided tours	Number of participants
O.D. 1 - State Archives in Flanders	50	928
Antwerp - Beveren	2	28
Bruges	8	111
Ghent	27	469
Hasselt	1	30
Kortrijk	7	140
Leuven	5	150
O.D. 2 - State Archives in Wallonia	34	800
Arlon	2	44
Liège	12	242
Louvain-la-Neuve	0	0
Mons	2	23
Namur	13	367
Saint-Hubert	2	40
Tournai	0	0
Eupen	3	84
O.D. 3 - State Archives in Brussels	16	316
NAB - Section 4	6	100
NAB - Section 5	6	56
NAB 2	4	160
Archives of the Royal Palace	0	0
State Archives in Brussels	0	0
O.D. 4 - CegeSoma	9	141
TOTAL 2017	109	2,185

OPEN HERITAGE AND MONUMENT DAYS	Number of open heritage and monument days	Number of visitors
O.D. 1 - State Archives in Flanders	3	1 951
Antwerp - Beveren	0	0
Bruges	1	1,500
Ghent	1	251
Hasselt	0	0
Kortrijk	0	0
Leuven	1	200
O.D. 2 - State Archives in Wallonia	32	760
Arlon	2	44
Liège	12	242
Louvain-la-Neuve	0	0
Mons	2	23
Namur	13	367
Saint-Hubert	0	0
Tournai	0	0
Eupen	3	84
O.D. 3 - State Archives in Brussels	0	0
NAB - Section 4	0	0
NAB - Section 5	0	0
NAB 2	0	0
Archives of the Royal Palace	0	0
State Archives in Brussels	0	0
O.D. 4 - CegeSoma	0	0
TOTAL 2017	35	2,711

EXTERNAL SCIENTIFIC ACTIVITIES (outside State Archives)	Articles/publications	Scientific activities
O.D. 1 - State Archives in Flanders	27	31
Antwerp - Beveren	4	9
Bruges	0	0
Ghent	5	8
Hasselt	15	10
Kortrijk	1	0
Leuven	2	4
O.D. 2 - State Archives in Wallonia	109	25
Arlon	3	11
Liège	7	3
Louvain-la-Neuve	0	0
Mons	1	2
Namur	38	3
Saint-Hubert	5	3
Tournai	0	0
Eupen	55	3
O.D. 3 - State Archives in Brussels	19	30
NAB - Section 4	2	6
NAB - Section 5	8	14
NAB 2	8	9
Archives of the Royal Palace	0	1
State Archives in Brussels	1	0
O.D. 4 - CegeSoma	62	67
TOTAL 2017	217	153

VALORISATION - ACCESS - COMMUNICATION	2017	2016
WEBSITES		
search.arch.be		
Number of registered visitors (accounts created)	179,820	156,872
Number of visitors	603,865	591,217
Number of visits	2,101,300	2,176,433
Number of pages visited	74,632,230	94,947,092
www.arch.be		
Number of visitors	260,092	226,090
Number of visits	446,039	411,680
Number of pages visited	1,168,900	1,049,853
www.cegesoma.be		
Number of visitors	31,485	27,038
Number of visits	52,668	45,306
Number of pages visited	173,857	150,964
warpress.cegesoma.be		
Number of visitors	12,046	/
Number of visits	16,301	/
Number of pages visited	158,755	/
NEWSLETTERS		
State Archives Newsletter		
Subscribers Dutch version	6,167	6,082
Subscribers French version	5,575	5,505
Totaal (State Archives)	11,742	11,587
CegeSoma Newsletter		
Subscribers Dutch version	1,231	1,189
Subscribers French version	1,067	1,021
Subscribers English version	515	527
Total (SegeSoma)	2,813	2,737
Total (Newsletters)	14,555	14,324
FACEBOOK		
www.facebook.com/rijksarchief	3,268	2,905
www.facebook.com/archives.etat	4,761	4,092
www.facebook.com/Cegesoma	1,455	1,127
Total Facebook	9,484	8,124
YOUTUBE		
Number of videos (own productions)	13	10
Number of views on YouTube-channel	37,009	26,334

FURTHER TRAINING	Number of training activities attended (unit : half workday)	Number of training activities provided (unit : half workday)	Number of participants to training activities provided
O.D. 1 - State Archives in Flanders	75	28	339
Antwerp - Beveren	17	1	36
Bruges	11	0	0
Ghent	14	15	170
Hasselt	20	7	83
Kortrijk	4	3	50
Leuven	9	2	0
O.D. 2 - State Archives in Wallonia	27	0	6
Arlon	2	0	0
Liège	14	0	4
Louvain-la-Neuve	1	0	2
Mons	6	0	0
Namur	1	0	0
Saint-Hubert	3	0	0
Tournai	0	0	0
Eupen	0	0	0
O.D. 3 - State Archives in Brussels	41	0	0
NAB - Section 4	6	0	0
NAB - Section 5	10	0	0
NAB 2	20	0	0
Archives of the Royal Palace	5	0	0
State Archives in Brussels	0	0	0
O.D. 4 - CegeSoma	77	15	309
TOTAL 2017	220	43	654

LOANS	Number of items lent for exhibitions (internal and external)
O.D. 1 - State Archives in Flanders	58
Antwerp - Beveren	12
Bruges	8
Ghent	7
Hasselt	24
Kortrijk	7
Leuven	0
O.D. 2 - State Archives in Wallonia	52
Arlon	0
Liège	5
Louvain-la-Neuve	0
Mons	4
Namur	37
Saint-Hubert	0
Tournai	0
Eupen	6
O.D. 3 - State Archives in Brussels	95
NAB - Section 4	0
NAB - Section 5	10
State Archives in Brussels	1
NAB 2	23
Archives of the Royal Palace	61
O.D. 4 - CegeSoma	3
TOTAL 2017	208



Imprint

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